



# NEV-COMM

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## Nortel Norstar

Time and Date

1. Press the following keys: **FEATURE \*\*8463**
2. Enter 23646 (Default Passcode)
3. You can simply change your System Time By using your Softkeys (3-buttons directly below the LCD display). This will modify the Time (System Wide) on each LCD Display once you have completed the procedure.
4. Be patient as this procedure, once completed, may take up to 5-MINUTES to complete depending upon the size of your system.
5. If you have a Nortel Integrated Voice Mail System, this will also update VOICE MAIL SYSTEM TIME as well.
6. Simply use your Softkeys to modify the System: Time: Hour, Minutes, Year Month and Day.
7. Press the Orange Colored 'RLS' button to end the programming session.

\*If this Time/Date procedure does not work, then you have an older Software Revision.

**Please contact Nev-Comm for  
Assistance at (702) 320-2800.**